



**ANNUAL AND REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, JULY 11, 2022  
5:00 P.M.**

**COMBINED MINUTES**

**CALL TO ORDER – OATH OF OFFICE AND ELECTION OF OFFICERS**

The Blackhawk Technical College Annual District Board meeting was held on Wednesday, July 11, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

**Board Members Present:** Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rob Hendrickson; and Kathy Sucus.

**Board Members Absent:** Suzann Holland.

**Staff Present:** Julie Barreau; Kathy Broske; Lisa Hurda; Tony Landowski; Liz Paulson; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

**Student Representative:** None.

**Guests:** Laverne Hays.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m.

**OATH OF OFFICE**

Reappointed District Board members Barbara Barrington-Tillman and Rich Deprez signed their oaths of office.

**CALL TO ORDER – OATH OF OFFICE AND ELECTION OF OFFICERS**

- a. President Dr. Tracy Pierner temporarily chaired the District Board meeting and called for nominations for the office of Chairperson of the District Board for FY 2022-23. Mr. Deprez nominated Ms. Barrington-Tillman for the office of Chairperson of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Deprez and seconded by Mr. Hendrickson to close nominations for the office of Chairperson of the District Board for FY 2022-23 and to cast one unanimous ballot for Barbara Barrington-Tillman for the office of Chairperson of the District Board for FY 2022-23. **All in favor. Motion carried.**

- b. Chairperson Barrington-Tillman called for nominations for the office of Vice-Chairperson of the District Board for FY 2022-23. Mr. Deprez nominated Mr. Thornton for the office of Vice-Chairperson of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Deprez and seconded by Ms. Sucus to close nominations and to cast one unanimous ballot for Eric Thornton for the office of Vice-Chairperson of the District Board for FY 2022-23. **All in favor. Motion carried.**

- c. Chairperson Barrington-Tillman called for nominations for the office of Secretary of the District Board for FY 2022-23. Mr. Richard nominated Rich Deprez for the office of

Secretary of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Richard and seconded by Mr. Hendrickson to close nominations and to cast one unanimous ballot for Rich Deprez for the office of Secretary of the District Board for FY 2022-23. **All in favor. Motion carried.**

- d. Chairperson Barrington-Tillman called for nominations for the office of Treasurer of the District Board for FY 2022-23. Mr. Deprez nominated Rick Richard for the office of Treasurer of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Hendrickson and seconded by Ms. Sukus to close nominations and to cast one unanimous ballot for Rick Richard for the office of Treasurer of the District Board for FY 2022-23. **All in favor. Motion carried.**

### CALL TO ORDER (REGULAR DISTRICT BOARD MEETING)

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, July 11, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

**Board Members Present:** Barbara Barrington-Tillman, Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; and Kathy Sukus (left at 5:14 p.m. and returned at 6:10 p.m.).

**Board Members Absent:** Suzann Holland.

**Staff Present:** Julie Barreau; Kathy Broske; Lisa Hurda; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

**Student Representative:** None.

**Guests:** Laverne Hays and Eric Thornton.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:05 p.m. Chairperson Barrington-Tillman called for Public Comment. There were no comments.

### SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Lisa Hurda, the Director of Advancement and Foundation, provided a summary of Philanthropic Gifts of \$5,000 and greater, which the BTC Foundation received from January 1, 2022, through June 30, 2022. Total cash and in-kind donations were \$409,737.97.
- B. Dr. Jon Tysse presented the Spring Success Report.

### INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the June Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Dr. Tracy Pierner provided an update on the Public Safety & Transportation Complex (PSTC) Project. The public safety construction should be completed Wednesday morning. In addition, we will be breaking ground in November/December on the Education Building.
- D. There was no Finance Committee meeting scheduled in July. No report out or recommendation(s).

- E. There was no Personnel Committee meeting scheduled in July. No report out.
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

## ANNUAL MEETING BUSINESS

- A. It was moved by Mr. Hendrickson and seconded by Mr. Deprez to hold regular monthly meetings of the Board on the third Wednesday of each month at the Administrative Center of Blackhawk Technical College at 5:00 p.m. with the following exceptions: the September 21, 2022 meeting held at AMTC in Milton; the April 19, 2023 meeting held at Monroe Campus; and the Annual Organizational and Regular meeting will be held on July 10, 2023, at 5:00 p.m. at the Administrative Center of Blackhawk Technical College. **All in favor. Motion carried.**
- B. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to designate the *Janesville Gazette* as the official newspaper for the District for FY 2022-23 and FY 2023-24. **All in favor. Motion carried.**
- C. The Naming of Wisconsin Technical College District Boards Association Delegate and Community Representatives:
  - a. It was noted that the Blackhawk Technical College voting delegate to the Wisconsin Technical College District Boards Association for two (2) years would be postponed.

The following designations were made for the District Boards Association committees:

  - b. External Partnership committee Representatives: Rick Richard and Kathy Sukus.
  - c. Internal Best Practices Committee Representative: None.
  - d. Bylaws, Policies & Procedures Committee Representative: None.
  - e. Awards Committee Representative: Suzann Holland.
- D. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the attached Resolution designating the depositories in which District funds will be deposited and the individuals authorized to make transactions for FY 2022-23. **All in favor. Motion carried.**
- E. It was moved by Mr. Hendrickson and seconded by Mr. Richard to designate Attorney Sean Scullen of Quarles & Brady LLP, Milwaukee, for labor relations and general higher education legal issues, and Attorney David Moore of Nowlan Law LLP, Janesville, for local legal issues regarding general land issues and local disputes and contracts for FY 2022-23. **All in favor. Motion carried.**
- F. It was noted that no action would be needed on the designation of an auditor for the Blackhawk Technical College District. Accordingly, in March 2020, the District Board awarded a three-year audit contract to Wipfli of Eau Claire for the fiscal years ending 2020, 2021, and 2022, with two one-year optional renewals for fiscal years ending 2023 and 2024.

## CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Hendrickson and seconded by Mr. Richard to approve the consent agenda, which included:

- A. June 15, 2022, Public Hearing and District Board Regular Meeting Minutes.
- B. Current Bills – The June bills include (Starting Check #00290422 and Ending Check #00290664):

Direct Deposit Expense Reimbursements	\$ 2,159,852.01
Payroll	\$ 912,266.17
Payroll Tax Wire Transfers	\$ 276,307.40
Other Wire Transfers	\$ 30,541.89
WRS Wire Transfers	\$ 193,800.07
P-card Disbursements	\$ 142,274.35
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 297,151.04
<i>Grand Total for the Month</i>	<i>\$ 4,012,192.93</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
360	2.04	\$50,323	\$23,001	\$54,931

D. Confirmation of Annual Contract issued to Annette Roter, Human Resources and Administrative Professional Instructor.

**All in favor. Motion carried.**

**ACTION ITEMS**

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Mr. Richard, and Ms. Sukus. **All in favor. Motion Carried.**

- B. The Three-year Facilities Plan was reviewed. The Plan is an annual requirement of the Wisconsin Technical College System (WTCS) Board. Projects include the acquisition/construction of the previously approved Public Safety Education Building, which is the fourth and final element of the Public Safety & Transportation Complex, which will commence this year; acquisition of an approximately 10-acre parcel of vacant land contiguous to the Central Campus' northwestern boundary; the Courtyard will be remodeled to serve better outdoor student activities, college events, and instruction; existing restrooms will be refreshed for improved accessibility and environment; part of the production food service kitchen will be combined with the former Blackhawk Room to create a second modern culinary kitchen; the 1300 Wing will be remodeled to support the Health Science Division Office and other administrative offices and the new Blackhawk Room, and the 2300 Wing will be remodeled to serve as the Center for Science Excellence for an associate of science and general education instructional needs.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Three-Year Facilities Plan for July 1, 2022, through June 30, 2025, and submit the document to the WTCS Board. **All in favor. Motion carried.**

- C. The Instructional leadership requests the minor remodel of the Industrial Maintenance [Electro-Mechanical] Training Lab at the AMTC to support teaching and learning better.

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to approve the AMTC Minor Remodel and Award Contract for Improvements to the lowest bidder, JP Cullen, for a contract total of \$89,078.00. **All in favor. Motion carried.**

- D. Administration desires to commence the construction work this summer so that this work can be

completed before winter weather. Therefore, administration is requesting the district board consider two (2) options for awarding a construction contract for the courtyard improvement project.

The District Board Members agreed to hold a Special District Board meeting between July 19 - 22, 2022, to award the contract. Ms. Barreau will reach out to District Board Members for an agreed-upon date and time and schedule the Special District Board meeting.

- E. K Schmitt reviewed the Respiratory Therapy (AAS) New Program Proposal with the District Board Members. The Respiratory Therapy program prepares graduates with demonstrated competence in the cognitive, psychomotor, and affective learning domains of respiratory care practice as performed by registered respiratory therapists (RRTs).

It was moved by Mr. Hendrickson and seconded by K. Sukus to approve the Concept Review for Respiratory Therapy. **All in favor. Motion carried.**

## NEW BUSINESS

Chairperson Barrington-Tillman called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures. There were none.
- C. Budgetary. There were none.

## OTHER BUSINESS

Chairperson Barrington-Tillman called for Other Business.

- A. WTCS Consortium Update.
  - a. District Board Association (DBA)
    - No update.
  - b. Insurance Trust (WTC)
    - No update.
  - c. Marketing Consortium
    - No update.
  - d. Purchasing Consortium
    - No update.

## FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

## CLOSED SESSION

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to adjourn to a closed session pursuant to Wis. Stats. 19.85 (1) (c) for the purpose of conducting the annual review of the President.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Henderson, Mr. Richard, and Ms. Sukus. **All in favor. Motion carried.**

All staff was excused from the closed session. Dr. Tracy Pierner was asked to join the closed session, and after a discussion, Dr. Tracy Pierner was dismissed from the closed session.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the closed session at 8:10 p.m.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Henderson, Mr. Richard, and Ms. Sukus. **All in favor. Motion carried.**

Chairperson Barrington-Tillman called the meeting to order in open session at 8:11 p.m.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve Dr. Tracy Pierner's Amended Contract FY 2022-23 with an annual salary increase of 3% and a contract through June 30, 2025. **All in favor. Motion carried.**

## ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the meeting at 8:14 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary